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THE UNITING CHURCH IN AUSTRALIA
Synod of Queensland

MINISTRY LEADERSHIP PROFILE

Name:

Address:

Contact Numbers:

Email:

of

Ordination or Commissioning Date:

Denomination (if not UCA):

Are you a permanent resident of Australia? YES NO

Purpose:

The purpose of this profile is to:

- provide an opportunity for ministry leaders to clarify their sense of identity, the context in which they work best, their areas of giftedness where they can provide leadership and their priorities for ministry over the next five to ten years.
- provide information which will enable the Advisory Committee on Ministerial Placements and Joint Nominating Committees to consider which context this ministry leader has the gifts and experience to best serve.
- It is designed to be used in the placement process with completed profiles of congregations (and position descriptions of other placement settings) based upon similar criteria. You are invited to share as much information as you are able in this format to enable the Placements Committee and JNC's to begin to discern a matching of gifts, education, experience and passion for specific styles and/or settings for ministry.

This is not a public document but must be available to share with members of JNC's or other appointing bodies. Every effort will be made to restrict its circulation to those who need to have access to it. A copy will be retained on your personal file within the Secretariat of the Synod of Queensland.

MINISTRY LEADERS NEED TO FILL IN PAGES 2 – 10.

*The pro-forma can be downloaded as a fillable pdf file from the Working for the Church page on the Synod website. Please try to keep your responses to the size of the boxes available.. **When you have completed this profile, including the summary pages, please send it to the PRC Secretary of your Presbytery so that the presbytery comments may be included.***

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1. EDUCATION AND EXPERIENCE

(a) Present and Previous Ministry Placements

List present Placement first and previous or other positions following	Dates

(b) Other Relevant Employment or Experience (paid or voluntary) that has prepared you for ministry

Details...	Dates

(c) Education

University, College or Institute	Degree/Diploma/Certificate	Year of Graduation

(d) Continuing Education and Conferences

List all continuing education programs, etc. attended in the last two years.

Course/Program	Year	Duration

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2. FORMATION AND INTERESTS (please restrict information to the box size)

(a) Important steps or aspects of your formation for ministry;

(b) In your next placement, in which areas of ministry (identified by you) would you prefer to offer leadership?

**(c) What aspects of Church life do you personally value most?
(select up to 4 and answer in terms of your personal spiritual appreciation)**

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If 'other', please specify:

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3. PERSONAL MINISTRY STATEMENTS (please restrict information to the box size)

Please write personal statements on ministry covering the following areas: (please note that congregations and other placement settings are required to provide a similar description of themselves in terms of some of these headings)

(a) Your understanding of mission

(b) Your primary theological values

(c) Your understanding of the gospel in ministry in the church and community

(d) Your understanding of (and personal style in) leadership as a ministry agent

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(e) Your understanding of leadership working with colleagues, Church Councils or agencies (give examples if possible of the sorts of teams in which you have had experience)

(f) Your approach to change and change management as a ministry agent

(g) Your understanding of worship in the ministry of the church
(include personal preferences in worship styles)

(h) Your understanding of the role and use of the Bible in worship and ministry

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(i) Your understanding of the role of the minister in church administration and finances

(j) Your approach to time-management in ministry

(k) How you look after yourself in the context of a sometimes stressful vocation

(l) Anything else about ministry that you want to offer

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4. OTHER IMPORTANT INFORMATION

(a) Give examples of activities, interest groups, hobbies and community involvement that bring you into contact with the wider community

(b) Are there any geographic or other restrictions on where you are prepared to go?
(NOTE: where restrictions are imposed by a minister, these limitations almost always result in delays in finding appropriate placements.)

(c) What range of placement are you seeking? to

For the questions below tick for a yes or leave blank for no

(d) Are you prepared to be in a more than 1 ministry leader placement?

(e) Have you completed Foundations of Transitional Ministry training?

(f) Are you trained for Intentional Interim Ministry?

(g) Are you trained in Resource Ministry?

(h) I have completed a Uniting Church Sacraments course
(if a Lay Pastor, Pastor or not a specified or ordained minister of the UCA)

(i) I have attended Polity and Ethos of the UCA

(j) I have attended Code of Ethics Training
(Date of most recent Refresher Course)

(k) I have a current "Working with Children Check" (Blue Card)

(l) I have a current driver's license

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(m) FAMILY

Name of Spouse:

Children	Date of Birth	With you in placement? (Yes/No/Undecided)
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

Facilities required for family members (tick any):

- Pre School Secondary School Special Medical
 Primary School Tertiary Institute Employment
 Other

(n) Do you believe you have the qualities for a placement that is*...
(tick as many as you wish)

- Small Medium
 Large Inner / Outer Regional
 Rural Urban
 Suburban Starting Something New
 Isolated Remote
 Multi-cultural Faith Community
 Agency Chaplaincy
 In Community Change Agent
 Resource Agent
 Presbytery / Synod / Assembly leadership

* NOTE: Urban: more than 25,000 people or less than 25,000 but within 15km of the larger population centre.

Inner Regional: Between 4,000 and 25,000 people and within 16-2000 km of an urban population area or less than 4,000 people but within 20 km of the aforementioned larger population area.

Outer Regional: between 4,000 and 25,000 people and greater than 201km from an urban population area or less than 4,000 people but more than 20km from the aforementioned larger population area.

Remote: less than 4,000 people and more than 201km from an urban population area.

These definitions are based on the Rural, Remote and Metropolitan Areas Classification and the Australian Standard Geographical Classification.

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5. OPTIONAL PERSONAL INFORMATION

This section is optional, however it may assist the councils of the Church to match you with an appropriate placement.

(a) **Date of birth**

(b) Any health and/or educational issues for you or your family members that may affect the suitability of a placement?

(c) Any special family circumstances about which the JNC should be aware?

(d) When was your last medical check up?

(e) Do you speak any other languages?

6. REFEREES

(a) Identify some of the gifts of (name of minister) which serve the church.

To be completed by your Elder OR a colleague in ministry ONLY!

Completed by

(b) If your opinion of your own gifting differs from the opinion expressed in (a) please indicate how and why.

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Please name three people from whom a confidential reference will be sought by a JNC before a placement is made (Please contact these people before you list them to ensure that they are willing to act as a referee. At least one of your referees should normally be from your current placement or employment body)

	Name	Address/Email	Telephone
1.			
2.			
3.			

Signature..... Date

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SUMMARY PAGE (for distribution to and use by members of Placement Committee only. This page will not be passed on to JNC's).

PLEASE DO NOT EXPAND BOXES

From the information compiled on the previous pages please complete these pages (the numbers relate to the question number on the previous pages)

Name:

Specified ministry:

Denomination(if not UCA):

Date of Ordination or Commissioning:

Present ministry placement:

1(c, d) Academic qualifications (or other training) for ministry:

2(a) Important steps or aspects of your formation for ministry;

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2(b) Your personal priority areas for serving in ministry.

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Personal Statement on ministry:

(In the following please limit response to one line as summary of the fuller profile. Members of the Synod Placements Committee have access to the full profile if requested.)

3. (a) Understanding of mission

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3. (b) Your values Please comment on any or all of these areas as you perceive them. Theological values, the gospel in ministry, leadership style, leader's role in change and change management, understanding of worship, role and use of Bible, role of minister in admin and finance, time management, self-care, other?

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4. (b) Geographic (or other) restrictions on placement:

4. (c) What range of placement are you seeking? to

For the questions below tick for a yes or leave blank for no
For the questions below tick for a yes or leave blank for no

4. (d) Are you prepared to be in a more than 1 ministry leader placement?

4. (e) Have you completed Foundations of Transitional Ministry training?

4. (f) Are you trained for Intentional Interim Ministry?

4. (g) Are you trained in Resource Ministry?

4. (h) Type of desired placement:

6(a) Ministry gifts identified by others:

6(b) Your own understanding of your ministry gifts:

Signature..... Date

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PRESBYTERY/SYNOD/BOARD OR AGENCY COMMENT – This Page has been prepared by Presbytery PRC (or other body responsible for the placement) and the minister has been given a copy. The minister's signature indicates full knowledge of its content, but does not attest either agreement or disagreement with its content. A copy of this page will be made available to a receiving presbytery as it determines whether a placement will be approved.

Presbytery/Synod/Board/Agency:

Ministry leader:

Placement:

When settled in current placement?

Any comments about the ministry leader in this current placement? (Positive things, difficulties experienced)

Can the presbytery/employer confirm that the contents of this profile are an accurate reflection of the minister? (If not please specify how the presbytery opinion differs)

Suitable for more than 1 ministry leader placement?

Has the qualities for a placement that is...

(tick as many as you wish)

- | | |
|---|--|
| <input type="checkbox"/> Small | <input type="checkbox"/> Medium |
| <input type="checkbox"/> Large | <input type="checkbox"/> Inner / Outer Regional |
| <input type="checkbox"/> Rural | <input type="checkbox"/> Urban |
| <input type="checkbox"/> Suburban | <input type="checkbox"/> Starting Something New |
| <input type="checkbox"/> Isolated | <input type="checkbox"/> Remote |
| <input type="checkbox"/> Multi-cultural | <input type="checkbox"/> Faith Community |
| <input type="checkbox"/> Agency | <input type="checkbox"/> Chaplaincy <input type="text"/> |
| <input type="checkbox"/> In Community | <input type="checkbox"/> Change Agent |
| <input type="checkbox"/> Resource Agent | |
| <input type="checkbox"/> Presbytery / Synod / Assembly leadership | |

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Does the overseeing body wish to make any additional comments?

Presbytery Pastoral Relations Committee/ Synod/Assembly lead contact person:

Name:

Phone:

Address:

Email:

Date of Presbytery Pastoral Relations Committee meeting:

Signed:

Chairperson/Secretary of PRC.

Date on which form is forwarded to Synod:

The minister signs the following –

I have read the comments written above

Signed:
(Minister)

(Date)

PRC & SYNOD BOARDS

Please send the completed and signed profile to the Associate General Secretary Queensland Synod, PO Box 674, Brisbane 4001 or email to placements@ucaqld.com.au